



म.प्र. राज्य लघु वनोपज (व्यापार एवं विकास)

सहकारी संघ मर्यादित,

खेल परिसर, 74 बंगले, इंदिरा निकुंज, भोपाल
दूरभाष न.- 2674349 फ़ैक्स 0755-2552628

“विन्ध्य हर्बल्स” ब्रांड उत्पाद श्रृंखला के लिये वितरकों की नियुक्ति हेतु संक्षिप्त निविदा सूचना

अधि./क./वनो/संघ/बरखेड़ा/2007/03 भोपाल, दिनांक

मध्य प्रदेश राज्य लघु वनोपज (व्यापार एवं विकास) सहकारी संघ मर्यादित, भोपाल मध्य प्रदेश शासन का पंजीकृत सहकारी उपक्रम है। इसके अन्तर्गत लघु वनोपज प्रसंस्करण एवं अनुसंधान केन्द्र (एम.एफ.पी.-पार्क), बरखेड़ा पठानी, भोपाल में प्रदेश के वनांचलों से संग्रहित शहद एवं जड़ी-बूटियों से “विन्ध्य हर्बल्स ब्रांड” के तहत विभिन्न हर्बल उत्पादों का निर्माण किया जाता है।

“विन्ध्य हर्बल्स” उत्पाद श्रृंखला के अन्तर्गत प्रसंस्कृत एवं पैकड उत्पादों के प्रदेश में जिला स्तर पर (भोपाल, इन्दौर, जबलपुर, छिन्दवाड़ा, ग्वालियर, सतना, रीवा, सीधी, बालाघाट, नरसिंहपुर, सिवनी, उज्जैन, बैतूल जिलों को छोड़कर) तथा प्रदेश के बाहर के लिए विपणन के इच्छुक वितरकों/सी. एण्ड एफ. एजेंटों से मुहरबंद निविदा ऑफर आमंत्रित किये जाते हैं।

निविदा ऑफर हेतु निविदा फार्म, सामान्य शर्तें एवं अन्य विवरण लघु वनोपज प्रसंस्करण एवं अनुसंधान केन्द्र, बरखेड़ा पठानी, भोपाल कार्यालय में दिनांक 10.07.2007 से 31.07.2007 अपराह्न 2.00 बजे तक कार्यालयीन समय में रुपये 200/- नगद अथवा किसी भी अधिसूचित बैंक के “मुख्य कार्यपालन अधिकारी, प्रसंस्करण एवं अनुसंधान केन्द्र” के नाम से भोपाल में देय बैंक ड्राफ्ट जमा कर प्राप्त की जा सकती है। प्राप्त निविदाएँ बरखेड़ा पठानी, भोपाल में स्थित लघु वनोपज प्रसंस्करण एवं अनुसंधान केन्द्र कार्यालय में दिनांक 10.07.07 से 31.07.07 तक प्रत्येक कार्यालयीन दिवस को अपराह्न 3.00 बजे तक जमा की जा सकती है, जो उसी दिन अपराह्न 4.00 बजे उपस्थित निविदाकारों के समक्ष खोली जायेगी। निविदा सूचना लघु वनोपज संघ कार्यालय के वेबसाइट www.mfpfederation.com पर भी उपलब्ध है।

माध्यम/37661/2007

प्रबंध संचालक

MINOR FOREST PRODUCE PROCESSING AND RESEARCH CENTRE (MFP-PARC)
VAN PARISAR, BARKHEDA PATHANI, BHOPAL-462021
TEL 0755-2417670 email: www.mfp_parc@sancharnet.in

Cost of Tender Form: Rs 200/-

TERMS & CONDITIONS FOR APPOINTMENT OF DISTRIBUTOR / STOCKIST/C&F AGENT FOR
"VINDHYA HERBALS" BRAND HONEY AND HERBAL PRODUCTS

IMPORTANT

1. (i) Minor forest Produce Processing & Research Centre(MFP-PARC), Van Parisar, Barkheda Pathani, Bhopal, a unit of M.P. State Minor Forest Produce(Trading & Development) Cooperative Federation Ltd., Bhopal is engaged in the manufacture of herbal products and honey under the brand name of 'Vindhya Herbals' and is hereby, interested in marketing the same for sole districts of Madhya Pradesh (except Bhopal, Indore, Chhindwada, Gwalior, Jabalpur, Satna, Rewa, Sidhi, Narsinghpur, Balaghat, Ujjain, Betul and Seoni.) or a group of districts in the adjoining states for one year from the date of appointment. Therefore, tender offers for appointment of C & F Agent/ Distributor/ Stockist are invited daily on all working days from 10.07.2007 to 31.07.2007 in the office of Chief Executive Officer, Minor forest Produce Processing & Research Centre(MFP-PARC), Van Parisar, Barkheda Pathani, Bhopal .

The Tender documents shall be available from 10.07.07 TO 31.07.07 from the office of Chief Executive Officer, Minor Forest Produce Processing & Research Centre (MFP-PARC), Barkheda Pathani, Bhopal-462021 on payment of Rs 200/- per tender form in cash or by Bank Draft payable at Bhopal drawn in favour of "**Chief Executive Officer, MFP Processing & Research Centre (MFP-PARC), Bhopal**". **The tender format can also be downloaded from the site: www.mfpfederation.com. At the time of submission of tender, the tenderer has to make a payment of Rs.200 (Rs.Two hundred only) in lieu of the cost of tender form and will have to deposit a copy of the receipt thereof.**

(ii) Tender must be submitted only on the prescribed Tender Form issued by the above mentioned office. Tender submitted on any other form shall be rejected and declared invalid.

(iii) Tender document is non-transferable. Proof of purchase of Tender document has to be enclosed.

2. (i)The tenders should be submitted in sealed envelopes with "Tender Notice No. MFP-PARC/Tender/2007/03 and due date of offer " written on the envelope. The envelope should contain Bank Draft for E.M.D. amount and Tenderer's Agreement in the prescribed format etc. Every correction or over writing should be signed by the Tenderer and rubber stamp may be put beneath it.
(ii) The tenderer must submit one set of tender for one District. If he wants to bid for more than one District he has to use a separate set of tender documents (along with separate E.M.D.).
(iii) Envelopes containing Tenders complete in all respect can be submitted at the MFP-PARC office during working hours on each working day from 10.07.2007 to 31.07.2007 or they may be sent by registered post so as to reach the MFP-PARC office before the above mentioned time and date. Tenders received after the due date & time will not be considered, in any case.
(iv) The submission of tender herein will be deemed to be the unconditional acceptance of the terms and conditions of the tender contained.
(v) The tender offers so received, shall be opened on each day of receipt from 10.07.07 to 31.07.07 at 16.00 hrs in the office of 'Chief Executive officer, MFP Processing & Research Centre(MFP-PARC), Van Parisar, Barkhera Pathani, Bhopal.'

EARNEST MONEY DEPOSIT :

3. (i) Each tenderer is required to furnish an **Earnest Money Deposit of Rs 10000/- (Ten thousand)**, through bank draft of any nationalised bank in favour of "Chief Executive Officer, MFP Processing & Research Centre" payable at Bhopal.
(ii) Tenders not accompanied by E.M.D. will not be considered and will be rejected.
(iii) In case of non-acceptance of tender, the Earnest Money Deposit will be refunded to the unsuccessful tenderer/s, in due course of time.
(iv) The entire amount of Earnest Money Deposit will be forfeited in case the appointee fails to deposit the Security Deposit within the stipulated time period mentioned in the order or within the extended period in special case at the discretion of the undersigned.

SECURITY DEPOSIT

4. (i) The successful tenderer will have to deposit a **Security Deposit of minimum Rs 30,000/- (Rupees Thirty Thousand Only)** within 15 days from the date of issue of appointment letter by the **Chief Executive Officer, MFP Processing & Research Centre, Barkheda Pathani, Bhopal**. The EMD amount submitted along with the tender offer will be adjusted against this amount.

(ii) The Security Deposit will have to be deposited through a Demand Draft of any nationalised bank in favour of "**Chief Executive Officer, MFP Processing & Research Centre(MFP-PARC),**" Bhopal payable at Bhopal.

(iii) The security deposit or part, thereof, as the case may be, will be returned after the expiry/termination of the appointment of Distributor /Stockist/C & F Agent.

STOCKIST/DISTRIBUTOR/C & F AGENT NUMBER

5. For the purpose of keeping individual account and record of approved (appointed) Distributor/Stockist/C&F Agent, the undersigned will allot separate Distributor/ Stockist/ C & F Agent number.

DURATION OF APPOINTMENT

6. (i) The appointment of Distributor/Stockist/C & F Agent will be for a sole district in Madhya Pradesh (except Bhopal, Indore, Chhindwada, Gwalior, Jabalpur, Satna, Rewa, Sidhi, Narsinghpur, Balaghat, Ujjain, Betul and Seoni.) or for a group of districts in adjoining states for one year from the date of appointment.

(ii) Subject to the discretion of CEO, MFP-PARC, the appointment and duties of Distributor/Stockist/C & F Agent may be renewed every year during the tenure of the appointment, probably on 31st March. While renewing the appointment, the interest and the performance parameters of the Distributor/ Stockist/C & F Agent will also be considered:

The Performance parameters are:

- Retailer satisfaction
- Outlet Coverage increase as agreed with MFP-PARC
- Sales growth as targeted by MFP-PARC.
- Financial parameters, like minimum cases of cheque bouncing, prompt payment etc.
- Outstanding performance on sales

7. As a distributor / Stockist/ C & F Agent, the successful tenderer shall render and perform, apart from the other obligations herein under contained, the following services:

- 1) Secure and execute orders of the Products to retailers on a ready delivery basis or supply orders on the same day as the receipt of the order(s) (holidays being excluded).
- 2) Arrange for adequate and satisfactory warehousing and storage facilities for the Products under such conditions may be specified /required under any law in force. The said godown shall be of quality and of prescribed standard fit to store the Products.
- 3) Maintain at own cost a suitable office and dedicated, quality sales-persons with relevant experience, adequate qualifications and necessary aptitude for booking orders, including spot sales, as well as merchandising of the Products.
- 4) Maintain a minimum average inventory, at any point in time, of not less than three weeks of forward redistribution sales of the Products, for the purpose of ensuring that the demand thereof is continually serviced and that scarcities do not develop in the market.
- 5) Provide credit to the market for the sale of the Products, as may be dictated by the market conditions.
- 6) Ensure that any offers meant for the retailers or wholesalers on the Products, as prescribed by the MFP-PARC, are passed onto them promptly and in full.
- 7) Provide statistical and other relevant information to the MFP-PARC, including submission to the MFP-PARC, every month in the prescribed form, a Stock, Sales and Order Statement together with any other statement(s), report(s), as may be required by the MFP-PARC, latest by the 5th of the following month.
- 8) The statement will be subject to the MFP-PARC audit as to their veracity and contents.

8. Supplies will be made subject to availability of the ordered Products with the MFP-PARC. No factored items shall be supplied with the Products manufactured by the MFP-PARC. Orders are to be placed for minimum quantity of Multipack or C.B. Box or in its multiples

9. Whenever MFP-PARC announces promotional schemes for sales, the Distributor/ Stockist/ C & F Agent will be given the advantage of such schemes as per the laid down procedure. However the mode, timing, nature and extent of such schemes will be entirely at the sole discretion of MFP-PARC management.

10. All invoices would be prepared at trade rates applicable on the date of billing (invoicing) irrespective of the date of receipt of orders.

11. Goods will be supplied to the Distributor/ Stockist/C & F Agent on F.O.R. MFP-PARC basis and subject to the conditions detailed in the invoice. The title to the goods shall be presumed to have been passed on to the Distributor/ Stockist/C & F Agent on dispatch of the L.R/R.R in respect of the goods delivered to the carrier. In the absence of any intimation as to the carrier, the MFP-PARC reserves the right to decide on the carrier through whom the goods will be sent.

12. Transit Insurance, if required is to be arranged by the Distributor/ Stockist/C & F Agent, and any claim on receipt of goods damaged during transit shall be made by the Distributor/ Stockist/C & F Agent with the respective carrier.

13. The Distributor/ Stockist/C & F Agent shall concentrate his efforts for promoting the sale of the Products in the allotted and surrounding areas.
14. (i) **After opening of tenders, negotiation may be carried out with the concerned prospective Distributor/ Stockist/C & F Agent for deciding any specific issues, if any, pertaining to rate of commission etc. On the part of MFP-PARC negotiations will done by a group of officers nominated for this purpose by the Managing Director, M.P. State MFP Co-op. Federation Ltd., Bhopal.**
- (ii) **The CEO, MFP-PARC reserves the right to appoint any other person /firm/ company as Distributor/Stockist/C & F Agent to make supplies directly, whenever and wherever it deems necessary to do so.**
15. Subject to the provisions of this appointment, the terms and conditions set out in trade price list of MFP-PARC(as amended from time to time) shall apply to sales; however that the Distributor/Stockist/C & F Agent shall be at liberty to sell the products at prices lower than the prices specified in the trade price list.

MODE OF PAYMENT

16. (i) The MFP-PARC reserves the right to decide on the mode of payment to be made while placing the order.
- (ii) The Products will be normally dispatched to the Distributor/Stockist/C & F Agent upon receiving payments of ordered quantities through a demand draft or pay order along with the supply order.
- (iii) The products may also be dispatched to the Distributor/Stockist/C & F Agent if a written request for supplying the products against a post dated cheque is made to the CEO, MFP-PARC. If such a request is made, CEO, MFP-PARC may at his discretion give permission or reject the application for such supply. In all such cases, on receipt of post dated cheque by MFP-PARC, it shall be presumed that the Stockist/Distributor /C & F Agent has debarred himself from requesting the bank, on whose account the cheque has been issued, from withholding payment to MFP-PARC.
- (iv) Charges of Handling and bank commission would have to be paid extra by the respective Stockist/Distributor /C & F Agent .
- (v) If permission for supply of products under sub clause 3 is given, the date of post dated cheque should be of one month from the probable date of despatch/delivery of the goods.
- (vi) The appointed Stockist/Distributor/C & F Agent, if he so desires, can make payment in cash or through demand draft before the date mentioned on the post dated cheque. In such cases the post dated cheque would be returned to the party along with the bank commission charges etc..
- (vii) In all such cases in the event the MFP-PARC has allowed the Distributor/ Stockist/C & F Agent to make payment by cheque, and any cheque is dishonoured on presentation for any reason whatsoever, notwithstanding and without prejudice to its other rights:
- a) the Distributor/ Stockist/C & F Agent shall be liable for all costs, charges and expenses incurred by MFP-PARC, together with interest at the rate of 20% per annum from the date of invoice till effecting actual payment in full.
 - b) the facility of forwarding payment by cheque along with your purchase order shall be withdrawn forthwith.
 - c) Subject to sub clause 16 - (vii) - a), the Distributor/ Stockist/C & F Agent shall immediately make the full payment by demand draft or pay order including the Bank Charges.
 - d) Distributor/ Stockist/C & F Agent shall undertake and agree to make of all money payable by him from time to time strictly in accordance with the terms of payment as provided herein and maintain deposit of such amount for such period as determined by the MFP-PARC with or without interest.
 - e) Without prejudice to MFP-PARC's right as provided hereunder or otherwise, it is hereby expressly agreed between the parties that the aforesaid condition is the essence of the contract to supply and that the neglect, failure or omission by the Distributor/ Stockist/C & F Agent to make payment of any amount or part thereof, as above or otherwise pursuant to any contract for supply following this appointment, shall entitle MFP-PARC to any other recourse including
 - to stop further dispatch of the Products until payment in respect of all earlier supplies is made in full by the Distributor/ Stockist /C & F Agent and /or;
 - to require the Distributor/ Stockist/C & F Agent to make all future purchases to be by demand draft and/or,
 - to terminate forthwith his Appointment.
 - f) Distributor/ Stockist/C & F Agent shall also be liable for all legal consequences in respect of dishonour of cheques.

17. The Distributor/ Stockist/C & F Agent shall not enter into any contract or by any other means in the course of the sale of the MFP-PARC's Products, pledge our credit or make any representations or give any warranties other than those from time to time duly authorized in writing in this regard by the MFP-PARC.

18. The Distributor/ Stockist/C & F Agent **shall not enter into any cash transaction with any MFP-PARC staff and he shall be doing so at his own risk as to its cost and consequences.**

19. Replacement of damaged stocks and /or stocks that have crossed "BEST BEFORE" shall be solely at the discretion of the MFP-PARC and shall be affected only on the written authorization of the MFP-PARC executive as per the prescribed procedure. The MFP-PARC shall not be liable to replace/reimburse for stocks returned by the Distributor/ Stockist/C & F Agent without authorisation and/or adherence to the prescribed procedure. Claims should be placed with the MFP-PARC within 30 days. The MFP-PARC shall entertain no claims after three months of billing (invoicing)

20. The Distributor/ Stockist/C & F Agent shall

- i) Rotate his stocks of the Products on a First-in First-out basis.
- ii) **Promptly render such statement of accounts as may be prescribed by the MFP-PARC from time to time.**
- iii) The MFP-PARC shall be at liberty to arrange at any time and from time to time for an audit of the stocks of the Products lying with him at all your establishment, depots or godowns and the statement of accounts required to be maintained by him and he shall extend all facilities and help to the auditors appointed by the MFP-PARC or the MFP-PARC's representatives to enable the MFP-PARC to conduct proper audit.

21. All expenses incurred by the Distributor/ Stockist/C & F Agent relating to or incidental to his obligations herein shall be borne and paid by him unless any such of **those expenses that the MFP-PARC has expressly agreed in writing, to bear.**

22. Without prejudice to anything herein contained, the MFP-PARC shall be entitled to deduct from any amount payable by the MFP-PARC to the Distributor/ Stockist/C & F Agent hereunder or otherwise the amount of any claim which the MFP-PARC may have against him and all other costs and charges and expenses which may be incurred by the MFP-PARC in any manner in effecting the recoveries of all money which may be due from him hereunder or otherwise. **Provided always that the rights aforesaid shall be in addition and without prejudice to our right to proceed against you by suit or otherwise for the recovery of any such costs, charges and expenses aforesaid or any of them or any part thereof.**

If no money is due from the Stockist/Distributor/C & F Agent for affecting such deduction, the same shall be deducted from the Security Deposit furnished by him under the tender conditions. If such deductions are made from the Security Deposit, the Stockist/Distributor/C & F Agent shall have to recoupe the Security Deposit within 15 days from the date of such notice.

23. Any failure or omission to carry out the provisions of this terms & conditions shall not give rise to any claim by either party if such failure or omission arises from an act of nature which shall include natural calamities such as floods, earthquakes, hurricanes, or any other pestilence or from civil strikes, lockouts, riots, embargoes, or from any political or other reasons beyond the control of the parties including war, whether declared or not, civil war or a state of insurrection.

24. The party invoking the above force majeure clause shall send to the other party a notice in writing within 10 days of occurrence of such an event.

25. While every effort shall be made by the MFP-PARC to execute the order placed on the MFP-PARC for the Products as per schedule, the MFP-PARC shall not be held responsible, for any loss, damage, or other liability suffered or incurred by the Distributor/ Stockist/C & F Agent under or as result of or by virtue of this appointment and in particular due to any failure or delay on the MFP-PARC's part in effecting delivery of any consignment(s) of the Products.

26. Under no circumstances shall the Distributor/ Stockist/C & F Agent hold, stock, sell or offer to sell any spurious, counterfeit, or misbranded or look-alike Products manufactured by any third party that are intended to mislead the public to believe that they are the Products, or any products whose packing, description or methods of promotion, marketing or sale would render them deceptively similar to any of the Products.

27. The Distributor/ Stockist/C & F Agent shall promptly notify the MFP-PARC as soon as you become aware

- (a) of any products of the kind specified in clause 26 above and
- (b) of any information, knowledge or happenings such as willful omission to pass on the trade-offers, consumers offers or of any benefits, schemes, offers, etc. meant for consumers or trade not being passed on to the ultimate beneficiary.

28. The MFP-PARC may at its sole discretion exclude any items from the Products, extend the appointment for any new products manufactured /marketed by the MFP-PARC on such terms and conditions as are herein contained or as may be mutually agreed to.

29. Nothing herein contained shall be deemed to constitute the Distributor/ Stockist/C & F Agent as the MFP-PARC's Agent/Representative or to imply or infer any authorization what so ever to the Distributor/ Stockist/C & F Agent, to contract in any manner what so ever for or on the MFP-PARC behalf or subject the MFP-PARC to any pecuniary or other liability whatsoever and it is expressly agreed that the appointment is entered into on a principal to principal basis, and any and all contracts or transactions are to be entered into by him in principal and not as an agent for or on the MFP-PARC's behalf.

30. The MFP-PARC shall be entitled to terminate the appointment forthwith upon the happening of all or any of the following events namely:

i) Upon the breach by you of any terms, conditions or stipulations herein contained, unless such breach is rectified within two weeks of the MFP-PARC giving the Distributor/ Stockist/C & F Agent a notice specifying such breach.

ii) If Distributor/ Stockist/C & F Agent's firm/company shall, at any time, dissolved or wound-up or any partners thereof be adjudged an insolvent or commit an act of insolvency or a compromise or arrangement entered into by him/them with his/her creditors or if a distress execution or other process levied upon or if any encumbrances shall take possession of or a receiver shall be appointed of any part of the assets or properly belonging to you.

iii) If the MFP-PARC shall for any reason whatsoever cease to manufacture/market the Products.

iv) Any change in the constitution of your firm/concern shall be intimated to the MFP-PARC in writing within seven days of such in the constitution. The MFP-PARC reserves its right to review and terminate this appointment at its discretion in the event of such change in the constitution. The MFP-PARC may also insist on supplies being made to the distributor / stockist on demand draft only during the period of review. The MFP-PARC shall also if required demand declaration/ undertaking as it may deem necessary while renewing the appointment of the redistribution stockist while accepting the newly constituted firm/concern.

31. The appointment may also be terminated without cause by either party at any time by giving one month notice in writing in that behalf. In the event of termination by the MFP-PARC, the Distributor/ Stockist/C & F Agent shall not be entitled to compensation or payment of kind whatsoever on any account thereof nor shall the MFP-PARC be liable to take back any products sold to him. However, the Security Deposit in full or part thereof, as the case may be, may be refunded to the terminated Stockist/Distributor/C & F Agent.

32. On termination of appointment for reasons whatsoever the Distributor/ Stockist/C & F Agent shall lodge a complete statement of accounts and file all your claims with the concerned manager within fifteen days of termination of the appointment together with all documentary evidence in support thereof, failing which the MFP-PARC reserves its right to reject those claims.

33. The Distributor/ Stockist/C & F Agent shall every year confirm a "No-Claim Pending" status from the MFP-PARC. Furthermore, the Distributor/ Stockist/C & F Agent shall confirm a reconciliation of accounts on a quarterly basis, including claims settlement.

34. Notwithstanding the termination or determination of the appointment, the rights and obligations of the parties that had arisen on account of, during the course and validity of the appointment could be in full effect and force and continue unabated in the event of extension of the appointment.

35. In case of any legal or administrative dispute/anomaly, appeal may be made to the Managing Director, M.P. State MFP Co-op. Federation Ltd. , Bhopal for redressal.

36. The appointment shall be deemed to have been made in Bhopal. The Party/Parties hereto agree to submit to the exclusive jurisdiction of the courts in Bhopal. In the event of any dispute or difference arising in respect of any of the matters covered under this appointment, the appropriate courts in Bhopal alone shall have the jurisdiction to adjudicate in this matter.

37. The advertisement inviting these tenders & the terms and conditions mentioned therein shall be deemed to be a part of this document.

**Chief Executive Officer
MFP-Processing & Research Centre
Barkheda Pathani, Bhopal**

**MINOR FOREST PRODUCE –PROCESSING AND RESEARCH CENTRE
VAN PARISAR BARKHEDA PATHANI BHOPAL
TEL : 0755-2417670 email : mfp_parc@sancharnet.in**

Application form for Distributor/Stockist/C & F AGENT's Offer for MFP-PARC Products' Sale

To,

**The Chief Executive Officer,
MFP-Processing & Research Centre,
Barkheda Pathani, Bhopal-462021**

With reference to your Tender notice No. MFP/Fed/MFP PARC/ B.P./2007/03, dated _____ for the Distributor/ Stockist/ C & F Agent 's appointment for MFP-PARC, I / We _____ submit our application for the district (name of the district)..... and my /our details of offer(s) are mentioned below:-

PART -I

1. Name of Party :

2. Address/Tel. No.
(Principal place of Business/
Regd. Office) :

- 3- Name, address and Tel./Nos. of
Proprietor/Partners/Managers :

Proprietors	Partners	Manager
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- 4- Month & Year in which established :

- 5- Whether the party is a Proprietary,
Partnership firm or limited Company.:

- 6- If Partnership Firm/Limited Co.
give Regn. No. and place where
registered :

7. Are wholesaler/ retailer or both? :

8. In case of vehicles mention type of vehicle
and Registration. No. :

9. No. Of Branches (Mention Locations):

- 10- Annual Turnover :

- 11- No of local retailers already supplying
Fully/Partly :

12. Adequate/suitable godown space?

Details (Address of Godown,
Total Area, Type of Godown, Total Area
ground floor, first floor, whether part of
residence proximity to depot etc.) :

13. Existing own product / marketing product:

14. Name of other Company's Product
handled: and names & address of the
Companies with duration of business
with them :

Company's Name	Products	Annual Turnover (Approx)	Date of Commencement of business

Any of these products directly
Competing with MFP-PARC products? :

15. Details of Sister/Associate Co.? :

16. Sales Tax Registration No
(Local/Central) alongwith
VAT/TIN details :

17. Drug Licence No. (With Validity date) :
Other licenses give details
(Wholesaler, retailers, any other)

18. Details of any other taxes /business registration:

Name

Signature

PART-II

19. (I) Name of the district of M.P.
or the distributorship out of M.P. only)
For which the agency/distributorship is sought :

20. Details of Credit facilities :

21. **Percentage margin expected on Maximum Retail Price (MRP) --**

<u>Item</u>	<u>% Margin expected</u>
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i) HONEY

ii) HERBAL
PRODUCTS

22. Tentative monthly procurement Target:

<u>Item</u>	<u>For processed & Pack material</u>
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i) HONEY

ii) HERBAL
PRODUCTS

23. Details of EMD- Bank Draft/Banker's cheque No.....
date.....Amount.....
Name of Bank.....

Name & Signature of Party (Proprietor/Partner)

Date_____

Rubber Stamp of Part

TENDERER'S AGREEMENT FORM

This agreement is made this.....day of.....(month) of.....(year) between Minor Forest Produce Processing and Research Centre(herein called MFP-PARC, which expressing shall, where the context so admits, include its successors/representatives and assignees in office) acting through Chief Executive Officer, MFP-PARC, Van Parisar, Barkheda Pathani, Bhopal of the first party and Shri/M/s.....son of..... Village/street..... Police Station.....District..... (hereinafter called the offerer(s) which expression shall include his heirs, successors, representative and assignees) of the second party.

And whereas, the MFP-PARC desires to appoint the Distributor/C & F Agent/ Stockist for herbal products and honey manufactured and marketed under the brand name of 'Vindhya Herbals' at Bhopal; and has issued notice inviting offers vide No./MFP-PARC/Tender/07/03 dated .06.2007 and also desires that the prospective Offerer(s) should execute an agreement before submission of the offer to abide by the terms & conditions of the Tender Offer Notice.

Now these presents witness and the concerned person(s) or registered

- 1- I/we _____ hereby declare that I/we have read and understood all the terms and conditions of the Tender notice No./MFP-PARC/Tender/07/03 dated .06.2007 and agree to abide by the terms and conditions as specified same.
- 2- I/We enclose herewith Bank Draft No _____ dated _____ for Rs _____ (in figures) Rupees _____ (in words) drawn on _____ (Bank) in favour of Chief Executive Officer, MFP Processing & Research Centre, Bhopal payable at Bhopal (M.P.) as Earnest Money Deposit. The same may be adjust towards the Security Deposit in case my/our tender is accepted by the MFP-PARC.
- 3- In event of my/our failure to abide by the conditions of this agreement and all the terms & conditions of the tender notice referred to in Para 1 above. I/We _____ shall be liable to pay such penalty, as may be leviable under the terms and conditions of the tender notice.

In witness where of the person/registered firm/legal company hereto have put their signature on the day, month and year written first above.

In the presence of Witness:

- 1- Signature _____
Name _____
Full Address _____

- 2. Signature _____
Name _____
Full Address _____

Signature _____
Full Name of the Tenderer _____
Complete Address _____

Telephone No. _____
Mobile No _____
E-mail _____

In the presence of Witness:

- 2- Signature _____
Name _____
Address _____

- 2. Signature _____
Name _____
Address _____

For and on behalf of MFP-PARC

**Chief Executive Officer
MFP-PARC, Barkheda Pathani, Bhopal.**